

**MINUTES OF THE REGULAR MEETING
OF THE
CITY OF ORLINDA, TENNESSEE
CITY COUNCIL**

December 11, 2025

Orlinda City Hall
Meeting Room
7501 Highway 52
Orlinda, Tennessee

The Orlinda City Council met in regular session at 7:00 pm on Thursday, December 11, 2025 in the meeting room located at Orlinda City Hall, 7501 Highway 52, Orlinda, Tennessee.

Members attending were as follows:

Mayor Tabitha Swearingen
Vice Mayor Ben Ellis
Commissioner Sherry Carver
Commissioner Jennifer Johnson

Others present included City Manager Tammie Carey, Acting Fire Chief Patrick Darrow, as well as members of the public.

Mayor Tabitha Swearingen called the meeting to order at 7:10 pm and led with the pledge of allegiance.

APPROVAL OF MINUTES

Motion was made by Commissioner Johnson and seconded by Vice Mayor Ellis to approve the minutes as presented of the Orlinda City Council November 13, 2025, regular meeting. A roll call vote was taken. Voting Aye: Swearingen, Ellis, Carver, Johnson. Motion passed unanimously.

FINANCIAL REPORTS

City Manager Tammie Carey discussed the financial report presented for November 2025. There were no questions regarding the report.

FIRE REPORT

Mayor Swearingen asked if there were any questions or comments regarding the fire report. Commissioner Johnson commented on the grant that has been submitted. Chief Darrow said we should know the status of funding in February.

PUBLIC COMMENT

There were no comments from the public.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

Discussion regarding authorization on bank accounts. At the September meeting approval was given to add City Manager Tammie Carey to accounts at Volunteer Bank. The accounts approved were the General Fund, Community Center, Street Aid, Investment, Museum & Archives, and Fire. There were two CD's and a safety deposit box that Keving Breeding was the only authorized person listed on the account. Carey requested that authorization be given to remove Kevin Breeding from the two CD accounts and the safety deposit box and that she and Mayor Swearingen be added to the accounts.

Commissioner Carver made a motion to remove the previous city manager and add the new city manager and Mayor to the two CD accounts and the safety deposit box. Seconded by Vice Mayor Ellis. A roll call vote was taken. Voting Aye: Ellis, Carver, Johnson. Swearingen abstained from voting. Motion passed with three commissioners voting in favor of the motion.

Discussion regarding authorization of a credit card. City Manager Carey discussed her concern about anyone having direct access to the city checking account and recommended authorization be given to apply for and set up a business credit card for use by city employees.

Commissioner Johnson made a motion to proceed with the credit card application process. Seconded by Vice Mayor Ellis. A roll call vote was taken. Voting Aye: Swearingen, Ellis, Carver, Johnson. Motion passed unanimously.

Discussion regarding Ordinance No. 25-07, the farm winery and farm brewery ordinance. Mayor Swearingen discussed recommended changes by the Planning Commission. Changes recommended were to add language that reflects the TABC requirements, in E.3 to change the number of people allowed at special events from 250 people per event to 100 people per event. In F to change the sign requirements from "not to exceed four (4) square feet, is permitted" to thirty-two (32) square foot sign with recommendations that measurements be taken and adjusted according to the area to determine set back and height.

Motion by Vice Mayor Ellis to approve the ordinance and first summary reading with the recommended changes. Seconded by Commissioner Carver. A roll call vote was taken. Voting Aye: Swearingen, Ellis, Carver, Johnson. Motion passed unanimously.

Second summary reading of Ordinance No. 25-01: *An ordinance amending title 12, chapter 1 of the Orlinda Municipal Code entitled "building codes"*.

Motion by Commissioner Johnson to approve ordinance no. 25-01. Seconded by Vice Mayor Ellis. A roll call vote was taken. Voting Aye: Swearingen, Ellis, Carver, Johnson. Motion passed unanimously.

Second summary reading of Ordinance No. 25-02: *An ordinance amending title 12, chapter 12 of the Orlinda Municipal Code entitled "energy conservation code"*.

Motion by Commissioner Carver to approve ordinance no. 25-02. Seconded by Vice Mayor Ellis. A roll call vote was taken. Voting Aye: Swearingen, Ellis, Carver, Johnson. Motion passed unanimously.

Second summary reading of Ordinance No. 25-03: *An ordinance to amend title 12 of the Orlinda Municipal Code by adding chapter 13 entitled "existing building code"*.

Motion by Commissioner Johnson to approve ordinance no. 25-03. Seconded by Vice Mayor Ellis. A roll call vote was taken. Voting Aye: Swearingen, Ellis, Carver, Johnson. Motion passed unanimously.

Second summary reading of Ordinance No. 25-04: *An ordinance amending title 19, chapter 3 of the Orlinda Municipal Code entitled "gas code"*.

Motion by Commissioner Carver to approve ordinance no. 25-04. Seconded by Commissioner Johnson. A roll call vote was taken. Voting Aye: Swearingen, Ellis, Carver, Johnson. Motion passed unanimously.

Second summary reading of Ordinance No. 25-05: *An ordinance amending title 12, chapter 4 of the Orlinda Municipal Code entitled "mechanical code"*.

Motion by Vice Mayor Ellis to approve ordinance no. 25-05. Seconded by Commissioner Carver. A roll call vote was taken. Voting Aye: Swearingen, Ellis, Carver, Johnson. Motion passed unanimously.

Second summary reading of Ordinance No. 25-06: *An ordinance amending title 12, chapter 2 of the Orlinda Municipal Code entitled "plumbing code"*.

Motion by Vice Mayor Ellis to approve ordinance no. 25-06. Seconded by Commissioner Johnson. A roll call vote was taken. Voting Aye: Swearingen, Ellis, Carver, Johnson. Motion passed unanimously.

CITY MANAGER'S REPORT

City Manager Carey shared that City Recorder Hannah Wallace resigned from her position as of November 26th. Carey is working on the job description and plans to post the position in January.

Because of the lack of a full-time recorder, City Hall hours have been temporarily changed to open Tuesday, Wednesday and Thursday from 8:00 am to 4:30 pm and closed for lunch from 12:30 to 1:30 pm. She said the office will be closed on Mondays and Fridays until the position is filled.

Carey said Christmas in Orlinda is scheduled for this Sunday. The parade line-up will begin at 4:30 pm on Price Road with the parade starting at 5:00 pm following the usual route. Following the parade there will be the lighting of the tree followed by cookies and cocoa and pictures with Santa.

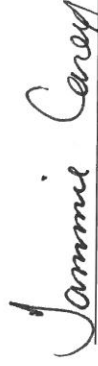
MAYOR'S REPORT

Mayor Swearingen discussed the parade and the frigid temperatures that were expected over the weekend. There was a brief discussion but it was determined that activities will continue as planned.

ADJOURNMENT

At 7:36 pm Mayor Swearingen adjourned the meeting.


Tabitha Swearingen, Mayor
City of Orlinda, Tennessee


Jammie Carey
City Manager
City of Orlinda, Tennessee